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A DIRECTORY OF GOVERNMENT COMMITTEES WITH CITIZEN PARTICIPATION:

COMMITTEES IN HAMILTON-WENTWORTH

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MAY 1990
GOVERNMENT DOCUMENTS

THE SOCIAL PLANNING and RESEARCH COUNCIL of Hamilton and District

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A DIRECTORY OF GOVERNMENT COMMITTEES WITH CITIZEN PARTICIPATION:

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February 1990

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The Social and Planning Research Council
of Hamilton and District

A Directory of Government Committees with Citizen Participation:

Committees in Hamilton-Wentworth

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EXECUTIVE SUMMARY

The purpose of this guide is to provide a concise and accurate list and description of commissions, committees and sub-committees, tribunals, advisory boards and authorities which operate and are accountable to a governmental body in the Hamilton-Wentworth area and which have citizen members appointed to them. The list is comprised of such committees accountable to one of four levels of government and some span more than one level.

The committees listed in this directory do not include voluntary organizations or private non-profit organizations and which have government members appointed to them. However, some committees of this kind are listed in the secton "Non-Governmental Committees" in order to illustrate their distinguished nature and somewhat arbitrary exclusion from other Committees listed. Information about organizations of that kind can be acquired from the Community Information Service of Hamilton-Wentworth. As well, a list of committees and advisory boards which have citizen members on them, but which have jurisdiction over all of Ontario rather than only Hamilton have also been included in the section titled "Committees with Provincial Jurisdiction" of the directory. A separate directory exists which contains information in greater detail on all the committees to which the Province appoints members and is available at the Freedom of Information Office in the Cabinet Office in Toronto. The address of the Freedom of Information Office is listed in the "Committees with Provincial Jurisdiction" section.

The objective of this sourcebook is to encourage greater public participation by citizens in community life. An important aspect of community includes those government bodies which have a mandated responsibility for specific issues to be dealt with on the community's behalf. This sourcebook will also provide an easier way for citizens to learn about the governments' mechanisms providing for public consultation. Committees which have citizen members is the first step in promoting access to the decisions of the government.

ACKNOWLEDGEMENTS

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Thanks should also be extended to the Cabinet Office, Freedom of Information Office at Queen's Park who provided most of the information on Provincial appointees to Hamilton Boards. Special thanks goes to Philip Malcolmson for his help in this respect.

Much appreciation is as well directed to Ms. Charlene Coutts, of the City Clerk's Office, and Ms. Sherry Thompson, of the Regional Clerk's Office, who provided information on Municipal and Regional committees respectively. Thanks also to those in the Federal and Provincial ministries, departments and committees who sent or telephoned material concerning Hamilton boards, committees and commissions from their departments.

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PUBLIC PARTICIPATION

> Public participation then, is concerned with a redistribution of power in an attempt to increase the well-being of the entire community. (Jaffray, Laws, Pawlick 1987)

Participation for most people seems restricted to voting in government elections or taking part in a media poll. The prospect of having closer involvement with government systems, often does not seem available, or is thought better suited to professionals, researchers or technical experts. The Governments of our community, however, have put together a number of commissions and boards for the purpose of involving more citizens with various experience and knowledge. Our purpose in assembling this directory is to provide members of the community with information about such commissions. Public involvement in such committees allows for the representation of ethnic, social and various interest groups in advisory positions to the government process. As well it can provide all citizens with a more equitable opportunity to participate in government activities. Committee involvement is one way in which the public is given the opportunity to promote its own interests in the decision-making process. It connects government process to a community level where decisions being made can be considered in terms of the effects they will have on local people.

Citizen participation in government is essential to improve representation, and to act as a check on the power of bureaucracy. With this directory the citizens of Hamilton-Wentworth may be better able to identify those elements of our system of government which make decisions on our behalf. Once equipped with knowledge about the responsibilities of these committees, their membership, and who they represent. It may be possible to then

participate more actively in them, making these committees more accountable in their process. In reviewing this directory, citizens are encouraged to determine which of these groups hold meetings open to the public, when and where meetings are held, then attend. Committees which oversee or direct in any way the expenditure of taxpayers money will ultimately be accountable to taxpayers. The incredible size and anonymity of government bureaucracy sometimes makes it difficult to identify the process responsible for the tremendous volume of policy or legislation being created. Through increased public participation, citizens can be involved in advisory activities prior to policy legislation being formulated and can both influence and make the intentions of the government known to the populace before the legislation is passed. In this way the public has the opportunity to consider legislation as it is being developed rather than reacting to finalized statutes.

The present government systems are somewhat limited in their capacity for accommodating public participation and except for a few points of access, citizens are distanced from the legislative process. Government sometimes seems to operate as though people are unable to define their own best interest. Participation enables communities to work out their own destiny through a logical process of organization, planning and action. But participation can occur without a significant amount of power being transferred to community members. Simply informing citizens of change for example, represents a low degree of participation, whereas consultation or efforts to placate disgruntled community represent greater degrees of citizen participation. The highest order of participation is often thought to be citizen control of decision making. The extent to which the public bodies listed in this directory represent citizen

control of the decision-making process will be left to the reader to discover.

The volume and complexity of information that people now have to deal with contributes to a situation where a smaller percentage of the population is able to stay abreast of government activity and issues. Relatively few people, as a consequence, are active in governmental affairs. Many citizens restrict themselves to voting in the various elections or worse abstain from the political process altogether. Without strong public involvement, our communities rely increasingly on politicians for long periods of time. This tends to undermine the potential of a participatory democracy.

There have been claims that increasing citizen participation in the political process will have a negative effect. Some feel that citizens do not have the experience or expertise to provide critical input to government decisions. However, through participation, citizens can become efficient and experienced at making decisions. Their innate knowledge and experience, drawn from living in a community, can be extremely valuable to understanding the full impact of changes proposed by public or private planners. Encouraging citizens to take a role in state legislation can be an effective means of educating those planners as well as providing the experience necessary to aid citizens themselves in devising legislation which takes all community interests into account. Leaving the public out of the process may only lead to reactive protests against the government by citizens and groups which resist poorly informed proposals.

The traditional arguments against citizen involvement claim it is

inefficient because of the extra time necessary to consult with and debate the proposals with the public participants. It is claimed that citizen participation adds to the cost of design and project implementation, that it introduces a host of irrelevant factors. It may be, however, that public participation increases efficiency and is a cost-effective way of making decisions. Money can be saved when the public is able to voice its opinions and suggestions before a project is approved, thereby avoiding complications or mistakes that may have otherwise been overlooked. Unforseen complications may be thought of in advance by those citizens who would be most directly affected by the legislation. The costly delays which appear late in a process can be corrected early.

Citizen participation on committees and advisory boards also provides government with resources and expertise from the community which might not otherwise have been utilized. It can act as a barometer measuring public acceptance of a project and can provide information to the public about government intentions. Citizen involvement on committees encourages decentralization of power. But wider distribution of power also involves wider distribution of responsibility for change. By being involved early in the process, the public gives itself a voice in events that will effect them. They are given the chance to hear arguments from all interests on legislation and a chance to work cooperatively with planners and government personnel to sort out those problems which they have mutually discovered. Public participation is essential to maintaining the democratic values of this country's government and encourages citizens to mould their own futures. (See also Criteria for Public Participation - page 80)

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INTRODUCTION

The data in the sourcebook on government committees which have citizen members was gathered from four different levels of government as well as boards of education and surrounding regions. This information has therefore been broken into sections entitled **Committees of the Federal Government of Canada**, **Committees of the Provincial Government of Ontario**, **Committees of the Boards of Education**, **Committees of the Regional Government of Hamilton-Wentworth**, **Committees of the Surrounding Regions** and **Committees of the Government of the City of Hamilton.** Each committee within these sections is described in terms of the categories of **Organization**, **Accountability**, **Government Level**, **Function**, **Membership**, **Nomination Practices**, **Composition or Qualifications**, and **Remuneration.**

The categories are easy to understand and the information provided is quite comprehensive. However, to assist with interpretation of the information a detailed description of these categories is provided. To begin, the category labelled **Accountable to:** provides the name of the organization, standing committee or government to whom the citizen committee is directly accountable. For those records which only provide the name of one of the government levels, the committee reports to the government Council or Cabinet rather than a Standing Committee of the government.

The category entitled **Membership:** lists the number of all members and the number of citizen members in particular on the committee. The terms of office of those members is also noted. For some of the committees, there is no set number of members or citizen members, though there is always a minimum which has usually been described in the minutes of the creating body. For these committees, the instability of the number of members can be attributed to the ability of the appointing body to appoint alternates or to have discretion as to the number of members that the body deems necessary.

For the category of **Nomination Practices:**, many of the listings explain that requests for new members are made in advertisements placed in various newspapers. This, however, should not discourage potential applicants from sending in resumes and letters of interest prior to the publication of the requests for new members. Resumes may be kept on file in times when new members are not required and may be the first to be pulled and examined when a member is required to fill the place of a resigning member before the term of office of the member ends.

The category **Composition or Qualifications:** describes any special considerations the nominating bodies may give preference to in considering the applications for membership. Preferences do not always deal with knowledge and experience but the appointing body may also deliberately request members of a specific race, age, area of residency, or sex. When no specific qualifications have been requested it does not necessarily mean that certain qualifications will not be of benefit to the applicants. It means only that applications are

not restricted only to those with specific abilities. The qualifications that are identical for all the committees are that the applicant must be a Canadian citizen, he/she must be at least eighteen years of age and they must reside in Hamilton.

The figures provided in the **Remuneration:** section of each record are the salaries and expenses from the last recorded period. The remuneration, for those committees which provide any, will change periodically and will usually be determined by the government body which created the committee.

The section labelled **Contact:** provides the address and telephone number (where possible) of the person who may be best qualified to provide further information. The addresses are not necessarily those of the nominating or appointing bodies for each committee and resumes and letters of interest perhaps should not be sent out until the exact address of the nominating body is provided. Names of the contacts have not been included for the reason that many of the contact personnel change periodically. Instead, the position of the contact person at the time of the processing of this sourcebook has been used since it is likely that their replacements will be assigned the same duties and functions. With respect to regional and municipal committees, both the Government of the City of Hamilton and The Regional Municipality of Hamilton-Wentworth publish booklets containing the names, members and contact numbers of all committees from their governments. These booklets may be requested from the respective Clerks' Offices.

There are graphic representations of people at the bottom of each record in the guide to represent the number of members on each committee and their breakdown into citizen and non-citizen members. These visual representations are meant to provide an easier method of observing the proportion of citizen to non-citizen members on each committee.

- represents a non-citizen member

- represents a citizen member

- represents members on committees where the citizen to non-citizen ratio is not stable

Committees
of the
Federal Government of Canada

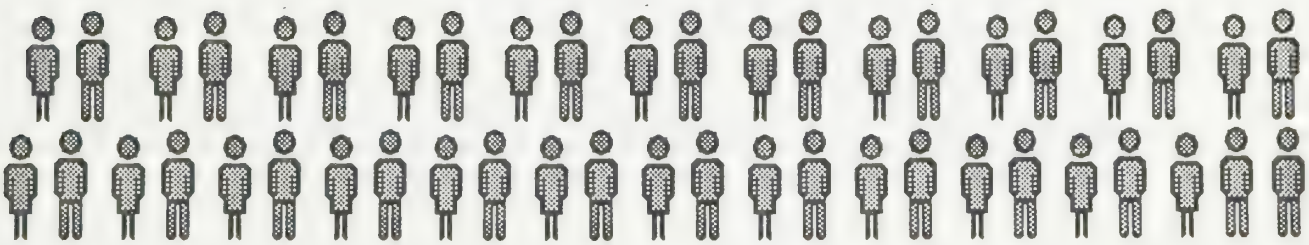
Organization:	<u>Canadian Pension Commission</u>
Accountable to:	Veteran Affairs Canada
Government Level:	The Federal Government of Canada
Function:	The Canadian Pension Commission provides compensation by way of pensions or allowances for disabilities or death related to military service. As well, it provides survivor benefits to eligible dependents of disability pensioners. It also provides compensation to former prisoners of war and compensation to certain categories of civilians for disability or death arising from civilian service related directly to the Second World War.
Membership:	The Commission is composed of two citizen appointees per hearing. The term of these appointees last for ten years or five years ad hoc.
Nominations Practices:	Citizen members are appointed by Veteran Affairs Canada from a list. To be considered for the list, it is advisable to send a resume and letter of interest to Veteran's Affairs Canada.
Composition or Qualifications:	Preference may be given to veterans and ex-military personnel.
Remuneration:	Yes, however details were not specified.
Contact:	Veteran Affairs Canada P.O. Box 7700 Daniel J. MacDonald Building 161 Grafton Street Charlottetown, P.E.I. C1A 8M9 (902)566-8888

Organization:	Local Advisory Council (of Employment and Immigration)
Accountable to:	Employment and Immigration Canada
Government Level:	The Federal Government of Canada
Function:	The objective of the Council is to advise the Canada Employment and Immigration Commission and the Canada Employment Centre Manager regarding the most effective mix of Canadian Jobs Strategy program elements to address the employment needs of their communities and to facilitate labour market adjustments.
Membership:	There are twenty eight citizen members, four observers and six resource personnel on the Council. The term of the members, observers and the resource personnel are not specific.
Nomination Practices:	The members of the Council are appointed by the Federal Member of Parliament. The resource personnel are comprised of Canada Employment Centre management and staff. Applicants should send a resume and a letter of interest to the Federal Member's Office. There are three Councils within the Hamilton Metro Canada Employment Centre Area (Burlington, Hamilton, Stoney Creek).
Composition or Qualifications:	Members of the council are selected by the Member of Parliament based on their knowledge of the local labour market, and their ability to express the views of the industry, association or union that they are representing.
Remuneration:	None.
Contact:	Employment Market Analyst Employment and Immigration Canada P.O. Box 2066, Station 'A' Hamilton, Ontario L8N 2A2

Organization:	<u>Public Review Committee</u>
Accountable to:	N/A (however decisions of this Committee may be appealed by the Minister of Health and Welfare Canada through the Federal Court of Canada)
Government Level:	The Federal Government of Canada
Function:	The Committee is created to hear appeals against the Minister of National Health and Welfare under the Canada Pension Plan, Old Age Security or Family Allowances legislation either affirm or vary a decision of the Minister and, the Committee may take any action in relation thereto that might have been taken by the Minister.
Membership:	Consists of three members resident in Canada, one appointed by or on behalf of the applicant, one to be appointed on behalf of the Minister and one to be appointed by the two members so appointed, who shall be the Chairperson. Note: the members of each Review Committee shall be appointed for one hearing only. This is not a standing body.
Nomination Practices:	The Minister's member is chosen from a list of citizens who have agreed to act in this capacity. Often, the Chairperson is chosen from a list of citizens who have agreed to act in this capacity also. The Ministry would require a resume and a letter of interest from each applicant.
Composition or Qualifications:	The applicant must be available for up to a half a day for the hearing. Hearings are held during normal working hours. They must be unbiased to the case being heard and must arrive at an impartial decision. No specific expertise is required, however, familiarity with tribunals, boards, chairing meetings and legislation would be an 'asset'.
Remuneration:	None.
Contact:	District Manager Health and Welfare Canada 2 King St. W., Third Level, Cinema Complex Hamilton. L8P 1A1 (416)572-2292

Committees
of the
Provincial Government of Ontario

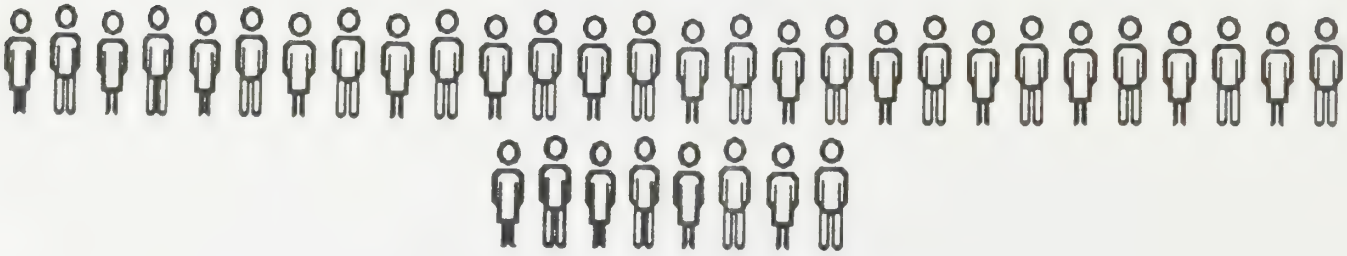
Organization:	<u>Stakeholders' Group for the Hamilton Harbour Remedial Action Plan</u>
Accountable to:	Canada/Ontario Agreement Review Board
Government:	The Federal Government of Canada/ The Provincial Government of Ontario
Function:	The Group prepares reports and advises a technical team charged by Environment Canada and Environment Ontario with designing a plan to correct the remaining water quality problems in the Bay (Hamilton Harbour) and Cootes Paradise.
Membership:	There are forty-seven members in the group comprised of a mixture of both citizen members and elected officials. The number of citizen members, however, is not set. Presently, there are thirty-four citizens in the Group. The term of office of the members has not been specified.
Nomination Practices:	Members are chosen by stakeholders in consultation with the sponsoring agencies. A resume and letter of interest will be required from all applicants.
Composition or Qualifications:	Those chosen either have a stake in the harbourfront, have an interest in it or have an interest or technical expertise in the surrounding environment.
Remuneration:	None.
Contact:	Coordinator of Hamilton Harbour Remedial Action Plan Team National Water Research Institute Canada Centre for Inland Waters 867 Lakeshore Rd. - P.O. Box 5050 Burlington. L7T 4A6 (416)336-4888



Organization:	Hamilton Psychiatric Hospital Community Advisory Board
Accountable to:	Ministry of Health
Government Level:	The Provincial Government of Ontario
Function:	The Board was created to develop and maintain effective avenues of communication between Provincial Psychiatric Hospitals and the communities they serve. As well, the Board is to promote community awareness and understanding of mental health issues and open psychiatric hospitals to community involvement in management. The objective of the Board is to also assist psychiatric hospitals in responding to community needs.
Membership:	There are eleven to seventeen members on the Board and all are citizen members. The term of office for the members is 3 years and members are eligible for reappointment for a maximum of six years.
Nomination Practices:	Appointees are appointed by the Minister of Health who takes one appointment from each District Health Council within catchment of the hospital. The Ministry requires a resume and letter of interest from each prospective applicant.
Composition or Qualifications:	The Board is to be composed of health professionals/providers and non-health professionals/providers with a wide representation of disciplines and community members.
Remuneration:	All expenses relating to the position are paid.
Contact:	Deputy Minister Ministry of Health 10th Floor, Hepburn Block 80 Grosvenor Street Toronto. M7A 2C4 (416)965-3435

Organization:	<u>Hamilton Wentworth District Health Council</u>
Accountable to:	The Minister of Health
Government Level:	The Provincial Government of Ontario
Function:	The Council advises on the planning and coordination of health services in the Regional Municipality of Hamilton-Wentworth. Its function is also to identify district health needs and to consider, consistent with provincial guidelines, alternate means of meeting those needs. As well the Council must develop a health care plan which clearly indicates short-term priorities consistent with long-term goals. Furthermore the Council coordinates all health activities ensuring economical and effective service satisfactory to the people of the district. The Council works towards cooperation in the social development activities for the district.
Membership:	There are a maximum of nineteen members on the Council who are all citizen members. The term of office for the members is 3 years. Members are eligible for reappointment for a maximum term of six years.
Nominations Practices:	The Lieutenant Governor in Council appoints the members from a list of nominees given to him by the District Health Council.
Composition or Qualifications:	Of the members, 40% are consumers, 40% are providers and 20% are local Government nominees.
Remuneration:	None.
Contact:	Executive Director Hamilton-Wentworth District Health Council Sanatorium Rd. P.O. Box 2085, M.P.O. Hamilton. L8N 3R5 (416)389-1321

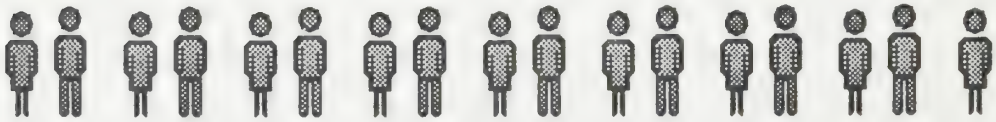
Organization:	<u>McMaster University Board of Governors</u>
Accountable to:	Private institution with substantial funding from Ministry of Colleges and Universities
Government:	The Provincial Government of Ontario
Function:	The Board is responsible for the government, management, and control of the University and its property, revenues, business and affairs; and the Board shall have all the powers necessary to perform its duties and achieve the objects and the purposes of the University.
Membership:	There are thirty-seven members on the Board, representing various on and off campus constituencies. The members hold office for no more than three consecutive three year terms.
Nomination Practices:	Six of the members are appointed by the Lieutenant Governor in Council and the remaining members are either appointed, elected, or selected by the different constituencies.
Composition or Qualifications:	No specific qualifications have been noted.
Remuneration:	None.
Contact re Lieutenant Governor in Council Appointees	Executive Coordinator Corporate Planning and Services Ministry of Colleges and Universities 790 Bay Street, 11th Floor Toronto, Ontario M5G 1N8



Committees of the Boards of Education

Organization:	<u>Heritage Language Advisory Committee</u>
Accountable to:	Hamilton-Wentworth Roman Catholic Separate School Board
Government Level:	The Provincial Government of Ontario
Function:	The Committee advises the Hamilton-Wentworth Roman Catholic Separate School Board on an approach to heritage language in its schools. It also recommends new programs to aid in the advancement of heritage language education within the school system.
Membership:	There are sixteen members on the Committee of whom twelve are citizen members. The term of office of the citizen members is renewed every year. For trustees, the term of office is one year pending re-election.
Nomination Practices:	Nominations are accepted from the various ethnic organizations who feel they have a stake in heritage language education.
Composition or Qualifications:	No specific qualifications have been specified except that the nominees must come from the ethnic organizations mentioned above.
Remuneration:	None.
Contact:	Area Superintendent Hamilton Wentworth Roman Catholic Separate School Board P.O. Box 2012 Hamilton. L8N 3R9 (416)525-2930

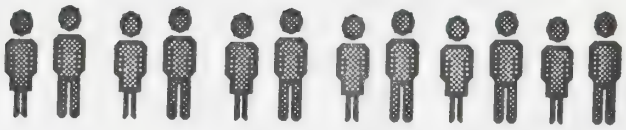
Organization:	<u>Special Education Advisory Committee</u>
Accountable to:	The Board of Education for the City of Hamilton
Government Level:	The Provincial Government of Ontario
Function:	The Advisory Committee provides a resource to the Board of Education in all matters pertaining to special education.
Membership:	The Board establishes a Special Education Advisory Committee that consists of: a) one representative from each of the local associations, not to exceed twelve, in the area of jurisdiction of the Board, as nominated by the local association and appointed by the Board; b) where the Board provides a French-language instructional unit, one or more members who are French-speaking appointed by the Board as representative of the French-speaking rate-payers or supporters of the Board; c) three members appointed by the Board from among its members; and, in additon to the above members, the Board may appoint one or more additional members who are not representative of either a local association or the French-speaking community and are not members of the Board or of a committee of the Board.
Nomination Practices:	Approved local associations make nominations to the Board of Education who then appoints the representatives. The Board of Education may appoint further members to the Committee who are neither representatives of a local association nor members of the French-speaking community.
Composition or Qualifications:	All members are composed of nominees from local associations, must be Canadian citizens, 18 years of age or over, members of the French-Speaking community, resident of the City of Hamilton and a public school supporter.
Remuneration:	None.
Contact:	Director of Education and Secretary The Board of Education for the City of Hamilton P.O. Box 558 Hamilton. L8N 3L1 (416) 527-5092



Organization:	Special Education Advisory Committee
Accountable to:	The Hamilton-Wentworth Roman Catholic Separate School Board
Government Level:	The Provincial Government of Ontario
Function:	The purpose of the Committee is to provide a resource to the Separate School Board on all matters pertaining to special education.
Membership:	There are twelve members on the board though the number is not set. The Board establishes a Special Education Advisory Committee that consists of: a) one representative from each of the local associations, not to exceed twelve, in the area of jurisdiction of the Board, as nominated by the local association and appointed by the Board; b) where the Board provides a French-language instructional unit, one or more members who are French-speaking appointed by the Board as representative of the French-speaking rate-payers or supporters of the Board; c) three members appointed by the Board from among its members; and, in additon to the above members, the Board may appoint one or more additional members who are not representative of either a local association or the French-speaking community and are not members of the Board or of a committee of the Board.
Nomination Practices:	Approved local associations make nominations to the Board of Education who then appoints the representatives. The Board of Education may appoint further members to the Committee who are neither representatives of a local association nor members of the French-speaking community. A resume and a letter of interest is required for an applicant to be considered for the list.
Composition or Qualifications:	All members are composed of nominees from local associations, must be Canadian citizens, 18 years of age and over, members of the French-Speaking community, a resident of the Region of Hamilton-Wentworth and a separate school supporter.
Remuneration:	None.

Contact:

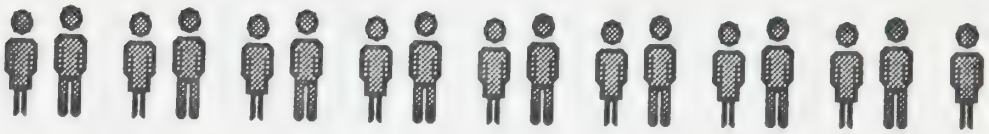
Area Superintendent
Hamilton Wentworth Roman Catholic
Separate School Board
P.O. Box 2012
Hamilton. L8N 3R9
(416)525-2930



Organization:	Special Education Advisory Committee
Accountable to:	Wentworth County Board of Education
Government Level:	The Provincial Government of Ontario
Function:	The Advisory Committee provides a resource to the Board of Education in all matters pertaining to special education.
Membership:	There are seventeen or more (alternates) members on the Committee. The term of office of the members ends with the term of the trustees on the Board of Education. The Board establishes a Special Education Advisory Committee that consists of: a) one representative from each of the local associations, not to exceed twelve, in the area of jurisdiction of the Board, as nominated by the local association and appointed by the Board; b) where the Board provides a French-language instructional unit, one or more members who are French-speaking appointed by the Board as representative of the French-speaking rate-payers or supporters of the Board; c) three members appointed by the Board from among its members; and, in additon to the above members, the Board may appoint one or more additional members who are not representative of either a local association or the French-speaking community and are not members of the Board or of a committee of the Board.
Nomination Practices:	Approved local associations make nominations to the Board of Education who then appoints the representatives. The Board of Education may appoint further members to the Committee who are neither representatives of a local association nor members of the French-speaking community.
Composition or Qualifications:	All members must be Canadian citizens, 18 years of age or over, a resident of the Wentworth County and a public school supporter.
Remuneration:	None.

Contact:

Director of Education
The Wentworth County Board of Education
The Memorial Building
357 Wilson St. East
Ancaster. L9G 4B7
(416)523-8621



Organization:	Technical Education Steering Committee
Accountable to:	The Hamilton-Wentworth Roman Catholic Separate School Board
Government Level:	The Provincial Government of Ontario
Function:	The Committee advises the Separate School Board on the direction of technical education in the schools. The Committee also recommends programs which will advance technical education in the school system.
Membership:	There are twelve members on the board of whom four are citizen members. The term office of the citizen members is one year and is renewable every year. The term of office of the trustees is one year pending re-election.
Nomination Practices:	The appointees are chosen from a pre-compiled list which the Board creates. A resume and a letter of interest is requested of those wishing to join the list.
Composition or Qualifications:	Applicants must be Separate Schools supporters.
Remuneration:	None.
Contact:	Area Superintendent Hamilton Wentworth Roman Catholic Separate School Board P.O. Box 2012 Hamilton. L8N 3R9 (416)525-2930

Committees of the Regional Municipality of Hamilton-Wentworth

Organization:	Community Mental Health Advisory Committee
Accountable to:	Health and Social Services Committee
Government Level:	The Regional Municipality of Hamilton-Wentworth
Function:	The Committee works in cooperation with various community agencies and Provincial Ministries such as Health, Community, Social Services and Housing to examine, compare, review and make recommendations to appropriate bodies that will assist and improve the current and future living requirements of psychiatrically disabled residents.
Membership:	There are sixteen board members on the Committee. Of these, twelve are citizen board members. The term of the members ends with the term of Regional Council.
Nominations Practices:	The Commissioner of Social Services advertise in the Hamilton Spectator Newspaper for members. The Commissioner requests a resume and letter of interest.
Composition or Qualifications:	The citizen members must work in the Mental Health or Social Service field
Remuneration:	None.
Contact:	Commissioner of Social Services P.O. Box 910, Hamilton. L8N 3V9 (416)546-4380

Organization:	<u>Court of Revision</u>
Accountable to:	The Finance Department
Government:	The Regional Municipality of Hamilton-Wentworth
Function:	The Committee hears complaints against proposed special assessment on the lands of private owners in the area municipality of the Region arising from Regional Capital Projects pursuant to Local Improvements Act.
Members:	The committee is comprised of twelve members plus alternates on the board. Six of the twelve are citizen members as are all the alternates. The term of the members ends with the term of Regional Council.
Nomination Practices:	The Finance Department advertises in the local newspapers of each municipality. It requests a resume and letter of interest from each applicant.
Composition or Qualifications:	The board is comprised of at least three members from the six municipalities.
Remuneration:	The chairman of the board receives $66.00 per day. The vice chairman receives $60.00 per day and the members receive $55.00 per day. All are given $0.24/km, parking, meals and accommodation expenses if they are required.
Contact:	Finance Committee Hamilton-Wentworth Region P.O. Box 910, Hamilton. L8N 3V9 (416)546-4140

Organization:	Hamilton Region Conservation Authority
Accountable to:	Autonomous, Self-Sustaining Corporate Body
Government Level:	The Regional Municipality of Hamilton-Wentworth/ The Provincial Government of Ontario
Function:	The objects of the Authority are to establish and undertake, in the area over which it has jurisdiction, a program designed to further the conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals. In so doing, the Authority approves all policies and proposed projects and all required follow up actions including financing, land acquisition/sale, consultants, contracts and purchases with regard to conservation areas.
Membership:	There are twenty-one members on the board of whom thirteen are citizen members. The term of office for the members ends with the term of Regional Council.
Nomination Practices:	The Regional Government advertise in the local newspapers of each municipality as well as the Hamilton Spectator Newspaper, requesting a resume and letter of interest from each applicant.
Composition or Qualifications:	The Authority is comprised of two citizens from Ancaster, two citizens from Dundas, one citizen from Flamborough, one citizen from Glanbrook, two Citizens from Stoney Creek, one citizen from Puslinch, and four citizens from the City of Hamilton.
Remuneration:	All members get $25.00 per diem as well as $0.20/km.
Contact:	General Manager P.O. Box 7099, 833 Mineral Springs Rd. Ancaster. L9G 3L3 (416)546-4140

Organization:	Hamilton-Wentworth Housing Authority
Accountable to:	The Ontario Housing Corporation (and to a lesser extent: The Canada Mortgage and Housing Corporation (Fed.)/ The Ministry of Housing (Prov.)/ and the Regional Council of Hamilton-Wentworth)
Government Level:	The Regional Municipality of Hamilton-Wentworth/ The Provincial Government of Ontario/ The Federal Government of Canada
Function:	The Authority manages units of assisted accommodation for low and moderate income families, senior citizens, handicapped and mentally retarded persons. It also participates in local application review, appeals meetings, and public tenders. The Housing Authority acts as an agent for the Ontario Housing Corporation. It operates under a Management Agreement with the Corporation and is responsible for the management of rent-geared-to-income residential units.
Members:	There are nine members on the board of whom all are citizen members. Members may be appointed for two three year terms or three two year terms.
Nomination Practices:	The two regional members of the Housing Authority are appointed by the Area Municipalities of Hamilton-Wentworth. The four Provincial nominees are appointed by the Lieutenant Governor in Council. The Canada Mortgage and Housing Corporation of the Federal Government chooses three members.
Composition or Qualifications:	The Authority is comprised of four Provincial appointees, three Federal appointees, and two municipal-area appointees.
Remuneration:	None.
Contact:	Appointments Office, Ministry of Housing 777 Bay Street, 4th Floor Toronto. M5G 2E5 (416)585-6436

Organization:	Hamilton-Wentworth Regional Board of Commissioners of Police
Accountable to:	Regional Council of Hamilton-Wentworth/ The Ministry of the Solicitor General
Government Level:	The Regional Municipality of Hamilton-Wentworth
Function:	The Commission is responsible for policing the region as well as administering the police force.
Membership:	There are five members on the Commission of whom three are citizen members (all Provincial appointees). The term of the members ends with the term of Regional Council.
Nomination Practices:	The citizen members are provincially nominated by the Lieutenant Governor in Council.
Composition or Qualifications:	No specific qualifications have been requested.
Remuneration:	Reasonable (not less than minimum as outlined in the Police Act).
Contact:	Secretary of the Board of Commissioners of Police Hamilton City Hall 71 Main Street West Hamilton. L8P 1H4 (416)546-4587

Organization:	<u>Land Division Committee</u>
Accountable to:	The Regional Council of Hamilton-Wentworth
Government Level:	The Regional Municipality of Hamilton-Wentworth
Function:	The Committee grants consents referred to in Section 29 of the Planning Act. They are responsible for partitioning land and converting large tracts of land into smaller ones for development.
Membership:	There are eight members on the Committee, all of whom are citizen members. The term of the members ends with the term of Regional Council.
Nomination Practices:	The Regional Government advertises in the local newspapers of each municipality and the Hamilton Spectator Newspaper. The Region requests a resume and a letter of interest from each applicant.
Composition or Qualifications:	The Committee is composed of one member from each of the Area Municipalities of the Region and three members from the City of Hamilton.
Remuneration:	The Chairman of the Committee receives $66.00 per day. Each members get $55.00 per day. All members also receive $0.24/km and an extra $5.00 per day when on site inspections.
Contact:	Land Division Committee Secretary P.O. Box 910, Hamilton. L8N 3V9 (416)546-4144

Organization:	<u>Physically Disabled Advisory Committee</u>
Accountable to:	Health and Social Services Committee
Government Level:	The Regional Municipality of Hamilton-Wentworth
Function:	The Advisory Committee studies problems and recommends solutions for action concerning legal expectations and services to the physically disabled.
Membership:	There are thirteen members on the advisory committee of whom eleven are citizen members. The term of office of the members ends with term of Regional Council.
Nomination Practices:	The Region of Hamilton-Wentworth (Legislation and Reception Committee) advertises in the Hamilton Spectator Newspaper, requesting a resume and a letter of interest from each applicant.
Composition or Qualifications:	Preference is given to those citizens with experience with the physically disabled as well as those who are physically disabled.
Remuneration:	None.
Contact:	Social Services Department P.O. Box 910, Hamilton. L8N 3V9 (416)546-2185

Organization:	Services for the Elderly Advisory Committee
Accountable to:	Health and Social Services Committee
Government Level:	The Regional Municipality of Hamilton-Wentworth
Function:	The Advisory Committee has been established to provide for the needs of the Elderly in the region. The Committee makes recommendations concerning programs and policy for the elderly to the Health and Social Services Committee.
Members:	There are nine members on the Committee of whom six are citizen members. The term of office of the members ends with the term of Regional Council.
Nomination Practices:	The Region advertises in the Hamilton and/or local Newspapers. The Region requests a resume and a letter of interest from each applicant.
Composition or Qualifications:	Of the citizen members, two are consumer representatives (senior citizens), two citizens are from the community and two citizens are from the educational community.
Remuneration:	None.
Contact:	Director, Services for the Elderly P.O. Box 910, Hamilton. L8N 3V9 (416)546-4495

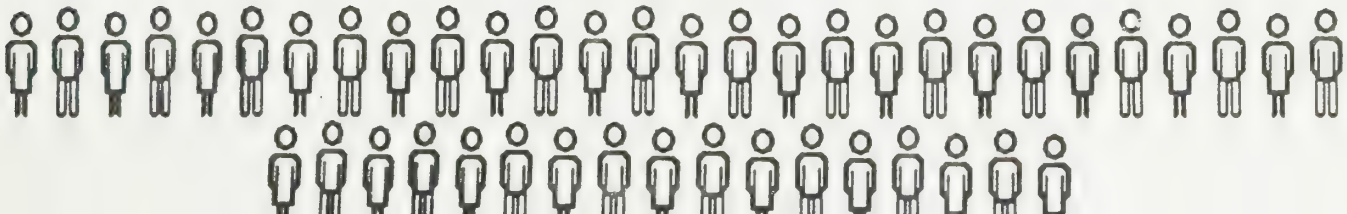
Organization:	<u>Tourism and Convention Development Task Force</u>
Accountable to:	Economic Development and Planning Committee
Government:	The Regional Municipality of Hamilton-Wentworth
Function:	The Task Force reports regularly of matters dealing with effectively marketing the region for tourists and conventions. It recommends programs to aid in its purpose.
Membership:	There are eleven members on the Task Force of whom ten are citizen members. The term of office of the members ends with the term of Regional Council.
Nomination Practices:	The Region advertises in the local papers of each municipality, requesting a resume and letter of interest from each applicant.
Composition or Qualifications:	Preference will be given to those applicants from the local tourism industry.
Remuneration:	None.
Contact:	Economic Development and Planning Committee P.O. Box 910, Hamilton. L8N 3V9

Organization:	<u>Truck Route Sub-Committee</u>
Accountable to:	The Engineering Services Committee
Government Level:	The Regional Municipality of Hamilton-Wentworth
Function:	The Sub-Committee was created to create a liaison between the Regional Government and the trucking industry.
Membership:	There are seven members on the Sub-Committee of whom three are citizen members. The term of office of the members ends with the term of Regional Council.
Nomination Practices:	The Region advertises in the local newspapers of the municipality, requesting a resume and a letter of interest.
Composition or Qualifications:	No specific qualifications have been requested, though preference may be given to those with ties, experience or knowledge of the trucking industry.
Remuneration:	None.
Contact:	Truck Route Sub-committee Secretary Hamilton City Hall 71 Main Street West Hamilton. L8P 1H4 (416)546-4588

Organization:	Wentworth Library Board
Accountable to:	The Regional Council of Hamilton-Wentworth
Government Level:	The Regional Municipality of Hamilton-Wentworth
Function:	The Board provides library service in the area municipalities and makes reports and recommendations to the Regional Government concerning the library system and new programs in it.
Members:	There are eight members on the Board of whom four are citizen members. The term of the members ends with the term of Regional Council.
Nomination Practices:	The Regional Government advertises in the local newspapers of each municipality, requesting a resume and a letter of interest.
Composition or Qualifications:	Of the citizen members, one candidate is chosen from each of the municipalities of Glanbrook, Ancaster, Flamborough, and Stoney Creek.
Remuneration:	All members get an expense allowance as determined by the Board for each meeting attended.
Contact:	Secretary of the Wentworth Library Board P.O. Box 910, Hamilton. L8N 3V9 (416)546-4126

Committees of the Surrounding Regions

Organization:	<u>Grand River Conservation Authority</u>
Accountable to:	Autonomous, Self-Sustaining Body
Government Level:	The Regional Government of Grand River/ The Provincial Government of Ontario
Function:	The objects of the Authority are to establish and undertake, in the area over which it has jurisdiction, a program designed to further the conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals. In so doing, the Authority approves all policies and proposed projects and all required follow up actions including financing, land acquisition/sale, consultants, contracts and purchases with regard to conservation areas.
Membership:	There are forty-five board members of whom all are citizen members. The term of office of the members ends within three years from the first board meeting.
Nominations Practices:	The Regional Municipality of Hamilton-Wentworth advertises in local newspapers of each of the six area municipalities and chooses two appointees from among them. The municipal representatives of Grand River chooses their representatives from those answering advertisements in their local newspaper. The Provincial representatives are appointed by the Lieutenant Governor in Council.
Composition or Qualifications:	The Grand River Conservation Authority is comprised of two citizen members from the Regional Municipality of Hamilton-Wentworth, thirty-six members are representatives of the municipality of Grand River and seven members are Provincial representatives.
Remuneration:	All members receive $52.50 (1987) per diem as well as travelling expenses which are paid at the Provincial rate.
Contact:	General Manager 400 Clyde Rd. P.O. Box 729 Cambridge. N1R 5W6 (519)621-2761

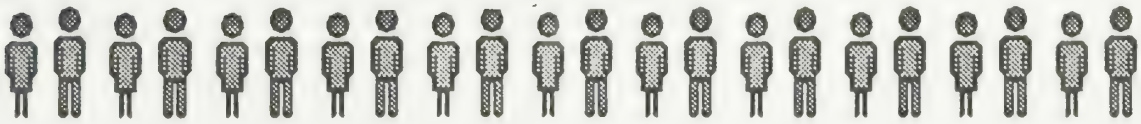


Organization:	Halton Region Conservation Authority
Accountable to:	Autonomous, Self-Sustaining Body
Government Level:	The Regional Government of Halton/ The Provincial Government of Ontario
Function:	The objects of the Authority are to establish and undertake, in the area over which it has jurisdiction, a program designed to further the conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals. In so doing, the Authority approves all policies and proposed projects and all required follow up actions including financing, land acquisition/sale, consultants, contracts and purchases with regard to conservation areas.
Membership:	The Authority has two citizen members on its board. The term of the members ends with the term of regional council.
Nomination Practices:	The Region of Hamilton-Wentworth advertises in the local newspapers of Dundas and Flamborough, requesting a resume and a letter of interest.
Composition or Qualifications:	One member is chosen from Dundas and one is chosen from Flamborough.
Remuneration:	All members get $35.00 per diem per day and get $0.275/km and all expenses paid when on Authority business.
Contact:	General Manager P.O. Box 1097, Station B Burlington. L7P 3S9 (416)336-1158

Organization:	<u>Niagara Escarpment Commission</u>
Accountable to:	Minister of Municipal Affairs for Ontario
Government Level:	The Regional Municipality of Hamilton-Wentworth/ Government of the Province of Ontario.
Function:	The Commission makes recommendations to the Minister of Municipal Affairs through the Commission, in respect of the preparation and implementation of the Niagara Escarpment Plan and lands in its vicinity, substantially as a continuous natural environment and, ensures only such development occurs as is compatible with the natural environment.
Membership:	There are seventeen members on the Commission of whom nine are citizen members and are appointed by the Lieutenant Governor in Council (Provincial). The term of office of the members is decided by the Lieutenant Governor in Council.
Nomination Practices:	The Lieutenant Governor in Council appoints nine representatives from the public-at-large.
Composition or Qualifications:	No specific qualifications for the citizen members have been specified.
Remuneration:	As determined by the Lieutenant Governor in Council (1988-$100/day members, $150/day chairman).
Contact:	Director, Plans and Administration Branch Ministry of Municipal Affairs 777 Bay St., 14th Floor Toronto. M5G 2E5 (416)585-6023

Organization:	Niagara and Midwestern Travel Association
Accountable to:	The Regional Municipality of Hamilton Wentworth
Government Level:	The Regional Municipality of Hamilton-Wentworth
Function:	The Association was created to conduct destination marketing activities for Niagara and the Mid-Western Ontario, to produce and distribute travel magazines, develop motor coach tours, and organize familiarization tours. The Association also monitors the yearly progress made and ensures the financial management is intact and has integrity. A further function of the Association is to approve the Annual Marketing Plan.
Membership:	There are three members on the Association board of whom one is a citizen member. The term of office of the members ends with the term of Regional Council.
Nomination Practices:	The Region of Hamilton-Wentworth advertise in local newspapers within the region. The Region requests a resume and a letter of interest.
Composition or Qualifications:	The citizen member must have tourism industry experience.
Remuneration:	None.
Contact:	General Manager 38 Darling St., Suite 102 Brantford. N3T 6A8 (519)756-3230

Organization:	Niagara Peninsula Conservation Authority
Accountable to:	The Region of Niagara
Government Level:	The Government of the Region of Niagara
Function:	The Authority's function is to establish and undertake, in the area over which it has jurisdiction, a program to further the conservation, restoration, development and management of natural resources.
Membership:	There are twenty-two members on the Authority all of whom may be citizen members. The term of office of the members ends with term of Regional Council.
Nomination Practices:	The Provincial nominees are appointed by the Governor in Council. The remaining members are nominated by the Region of Niagara which advertises in its local paper, and by the area municipalities of Hamilton-Wentworth which advertise in their local papers for applicants.
Composition or Qualifications:	Of the members of the Conservation Authority, two are Provincial nominees, fifteen appointees are from the region of Niagara, two nominees are from Haldimand-Norfolk and three nominees are from the Area Municipalities.
Remuneration:	All get a per diem and mileage allowance for attendance at meetings.
Contact:	General Manager Centre Street Allanburg, Ontario L0S 1A0 (416)227-1013



Committees of the Corporation of the City of Hamilton

Organization:	<u>Arts Advisory Sub-Committee</u>
Accountable to:	Parks and Recreation Committee
Level of Government:	The Corporation of the City of Hamilton
Function:	The Arts Advisory Sub-Committee's general mandate is to act in an advisory capacity to the Parks and Recreation Committee on matters related to the Arts in Hamilton. The Sub-Committee formulates policy which it submits to the Parks and Recreation Committee for consideration. After its approval, it is then the job of the Sub-Committee to monitor the policy implementation on an ongoing basis.
Membership:	There are thirteen board members of whom eleven are citizen members. Term of office for the members, ends with the term of City Council.
Nomination Practices:	The City of Hamilton advertises in the Hamilton Spectator. The City requires that those who wish to be considered for appointment to the Sub-Committee send a resume and a letter of interest
Composition or Qualifications:	No specific qualifications requested
Remuneration:	None.
Contact:	Secretary of the Arts Advisory Sub-Committee 71 Main St. W. Hamilton. L8N 3T4 (416)546-3994

Organization:	The Canadian Football Hall of Fame and Museum and Management Committee
Accountable to:	City Council of Hamilton
Government Level:	The Corporation of the City of Hamilton
Function:	The Canadian Football Hall of Fame and Museum Management Committee has been created to ensure that the Canadian Football Hall of Fame and Museum commemorates the names of players and others who have made a major contribution to the development of Canadian Football. They also monitor the museum's preservation, research and exhibition of Canadian Football artifacts and memorabilia. Furthermore, the Management Committee will encourage amateur football organizations to carry out activities at the museum, providing that those events are not detrimental to the integrity of the museum and its collection. The Committee will develop programs of instruction for elementary school children which will introduce them to the functions of the museum and to the history of Canadian Sport.
Membership:	The Canadian Football Hall of Fame and Museum Management Committee is composed of twelve board members of whom four are citizen members. The term of office of the members ends with the term of City Council.
Nomination Practices:	City Council advertises in the Hamilton Spectator Newspaper. The City requests a resume and a letter of interest from all prospective applicants.
Composition or Qualifications:	No specific qualifications have been requested Preference may be given to those who have a knowledge of the history of Canadian Football.
Remuneration:	None.
Contact:	Secretary of the Canadian Football Hall of Fame and Museum 71 Main St. W. Hamilton. L8N 3T4 (416)546-3994

Organization:	Central Area Plan Implementation Committee
Accountable to:	The Planning and Development Committee
Government Level:	The Corporation of the City of Hamilton
Function:	The Implementation Committee advises the Planning Committee on planning issues with respect to the Central Area Plan, its update and its revision. As well, it develops strategies for policy concerning the Central Area Plan. Another function of the Implementation Committee is to act as a sounding board for developmental proposals. In the past it has debated the GO Train expansion, discussed the implementation of the Perimeter Road project and was involved in high density residential study.
Membership:	There are sixteen members on the Central Area Planning board of whom fifteen are citizen and community organization members. The term of office has not been specified.
Nominations Practices:	The committee is made up of representatives of organizations and individuals who together form a knowledgeable and balanced group. Resumes and letters of interest should be directed to the Chairperson of the Committee.
Composition or Qualifications:	Must have vested interest in the committee functions and points of concern.
Remuneration:	None.
Contact:	Chairperson of CAPIC Neighbourhood Planning Division 71 Main St. W. Hamilton. L8N 3T4 (416)546-4229

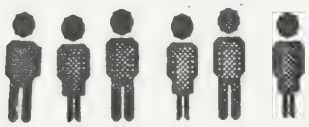
N.B. Most of the members of the Committee are chosen from organizations which have an interest in the Central Area Plan or other projects which the Committee investigates. A list of the organizations involved are listed below:

First Place
Hamilton Automobile Club
Hamilton and District Chamber of Commerce
Downtown BIA
Hamilton Real Estate Board

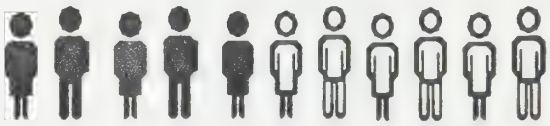
Hamilton Board of Education
Geography Department, McMaster University
Social Planning and Research Council of Hamilton and District
Durand Neighbourhood Association
Separate School Board
United Senior Citizens of Ontario
Hamilton Society of Architects

Those members who are not affiliated with any of the above organizations are from the public-at-large and reside in one of the neighbourhoods which are affected by the activities of the Committee. These citizens provide an idea of the neighbourhoods' reaction to the projects which are scheduled for their areas.

Organization:	<u>Committee of Adjustment</u>
Accountable to:	City Council of Hamilton
Government Level:	The Corporation of the City of Hamilton
Function:	The Committee of Adjustment rules on minor variances and exceptions to zoning laws as well as ruling on building laws. The Committee also hears complaints about by-laws affecting structures, land or buildings. They may permit the extension of buildings or structures when the expansion was underway or prepared prior to a prohibitive by-law coming into effect.
Membership:	The Committee of Adjustment is comprised of six board members. Three to five of these members may be citizen members. The term of the members ends with the term of City Council.
Nominations Practices:	The Corporation of the City of Hamilton advertises in the Hamilton Spectator Newspaper. A resume and letter of interest is required of all applicants.
Composition or Qualifications:	No specific requirements have been requested, though preference is given to those conversant with the Hamilton building codes.
Remuneration:	The Chairman receives $2600.00 per year. Each member receives $2100.00 per year.
Contact:	Secretary of the Committee of Adjustment 71 Main St. W. Hamilton. L8N 3T4 (416)546-2726



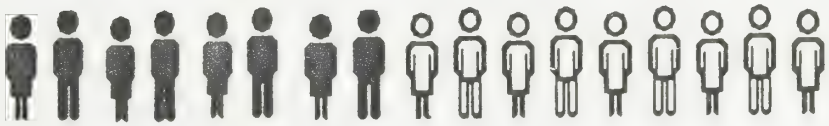
Organization:	Crystal Palace Sub-Committee
Accountable to:	Parks and Recreation Committee
Government Level:	The Corporation of the City of Hamilton
Function:	The Sub-Committee reviews the feasibility of establishing facilities for a Permanent Floral Display. As well, it reviews locations for such a facility and reviews funding sources for this project.
Membership:	There are eleven members on the Sub-Committee board, six of whom are citizen members. The term of the members ends with the term of City Council.
Nominations Practices:	The City Clerk of the City of Hamilton advertises in the Hamilton Spectator Newspaper. The Clerk requests a resume and a letter of interest from all applicants.
Composition or Qualifications:	No specific qualifications have been requested.
Remuneration:	None.
Contact:	Secretary of the Crystal Palace Sub-Committee 71 Main St. W. Hamilton. L8N 3T4 (416)546-4629



Organization:	<u>French Sub-Committee</u>
Accountable to:	Legislation Committee
Government Level:	The Corporation of the City of Hamilton
Function:	The French Sub-Committee affirms the presence of the francophone community within the City of Hamilton. It will also assist the francophone community to participate in those aspects of municipal affairs directly related to the concerns of the Francophone Community. The Sub-Committee will work with the francophone community toward extending the availability of French language services within the City of Hamilton with priorities recommended by the French Committee.
Membership:	There are eight members on the French Sub-Committee of whom seven are citizen members. The term of office of the members ends with the term of City Council.
Nominations Practices:	The Clerks Office advertises in the Hamilton Spectator Newspaper. The CLerks Office requests a resume and letter of interest from each applicant.
Composition or Qualifications:	No specific field of expertise has been requested from the City, though strong preference may be given to francophones.
Remuneration:	None.
Contact:	Secretary of the French Sub-Committee 71 Main St. W. Hamilton. L8N 3T4 (416)546-3994

Organization:	<u>Golf Sub-Committee</u>
Accountable to:	The Parks and Recreation Committee
Government Level:	The Corporation of the City of Hamilton
Function:	The Golf Sub-Committee determines ways to reduce the deficit at the Civic Golf Courses
Membership:	There are twelve members on the Sub-Committee of whom ten are citizen members. The term of office of the members ends with the term of City Council.
Nomination Practices:	The City of Hamilton advertises in the Hamilton Spectator Newspaper and requests a resume and a letter of interest.
Composition or Qualifications:	No specific qualifications were requested.
Remuneration:	None.
Contact:	Secretary of the Golf Sub-Committee 71 Main St. W. Hamilton. L8N 3T4 (416)546-2747

Organization:	Hamilton Entertainment and Convention Facilities Inc.
Accountable to:	City Council of Hamilton
Government Level:	The Corporation of the City of Hamilton
Function:	The Hamilton Entertainment and Convention Facilities Inc. were established to maintain, operate, manage, market and promote Hamilton Place, the Hamilton Convention Centre and the Victor K. Copps Trade Centre-Arena as social, cultural, educational and recreational facilities for the benefit of the City and the people of the City of Hamilton and in the public interest for the objects of the corporation.
Membership:	There are seventeen members on the board of whom nine are citizen members. The term of office of the members is for a three year period with three members leaving each year.
Nominations Practices:	The Hamilton City Clerk advertises in the Hamilton Spectator Newspaper and requests a resume and a letter-of-interest from all the applicants.
Remuneration:	None.
Contact:	Secretary of the Hamilton Entertainment and Convention Facilities Inc. 71 Main St. W. Hamilton. L8N 3T4 (416)527-7900



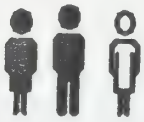
Organization:	<u>Hamilton Farmer's Market Sub-Committee</u>
Accountable to:	The Legislation Committee
Government Level:	The Corporation of the City of Hamilton
Function:	The function of the sub-committee is to oversee the operation of the Hamilton Farmer's Market. This includes the annual fees for the goods sold the actions and the membership of the stallholders and other related concerns.
Membership:	There are six members on the sub-committee of whom four are citizen members. The term of office of the members ends with the term of City Council.
Nomination Practices:	The City of Hamilton Advertises in the Hamilton Spectator Newspaper, requesting a resume and a letter of interest from each applicant.
Composition or Qualifications:	No specific requirements have been requested.
Remuneration.	None.
Contact:	Secretary of the Hamilton Farmer's Market Sub-Committee 71 Main St. W. Hamilton. L8N 3T4 (416)546-3993

Organization:	Hamilton Harbour Commissioners
Accountable to:	Autonomous, Self-Sustaining Body
Government Level:	The Corporation of the City of Hamilton/ Federal Government of Canada
Function:	The commissioners operate under commercial principles and policies. They regulate and control shipping, navigation and related activities in Hamilton Harbour and must account annually to the Governor in COuncil. They are given powers to pass By-laws and every By-law of the Commissioners must be confirmed by the Governor in Council before it becomes active. Furthermore, the commissioners govern and develop the Harbour of Hamilton to provide the Harbour with full facilities for the transportation industry. They own and manage all the land within the limits of the Harbour and may lease the lands and dock properties to tenants who carry out activities ancillary to the operation of the Harbour. They as well operate general cargo terminals, piers and an incidental Marine Dockyard, Marina and Sailing School.
Membership:	There are three citizen commissioners. Two are chosen by the Federal Government and one is chosen by the City of Hamilton. The term of the commissioners is for a period of three years.
Nomination Practices:	For the commissioner appointed by the City of Hamilton, the City advertises for the position in Hamilton Spectator Newspaper. The City requires a resume and a letter of interest. The Federal appointee is appointed by the Governor in Council.
Composition or Qualification:	No specific requirements have been requested.
Remuneration:	None.
Contact:	Secretary of the Hamilton Harbour Commissioners 71 Main St. W. Hamilton. L8N 3T4 (416)525-4330

Organization:	Hamilton Historical Board
Accountable to:	The Parks and Recreation Committee
Government Level:	The Corporation of the City of Hamilton
Function:	The Board reports on evaluations, acquisitions development, operation and maintenance of historical sites, structures and materials, and oversees the operation of the City's museums.
Membership:	There are ten members on the Board of whom eight are citizen members. The term of office of the members ends with the term for City Council.
Nominations Practices:	The City of Hamilton advertises in the Hamilton Spectator Newspaper, requesting a resume and a letter of interest from interested applicants.
Composition or Qualifications:	No specific requirements have been requested.
Remuneration:	None.
Contact:	Secretary of the Hamilton Historical Board 71 Main St. W. Hamilton. L8N 3T4 (416)546-2753

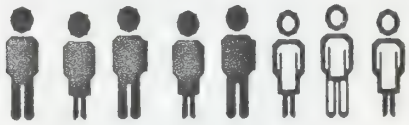
Organization:	Hamilton Housing Company Ltd.
Accountable to:	Autonomous, self-sustaining body
Government Level:	The Corporation of the City of Hamilton
Function:	The Housing Company holds, repairs, alters, reconstruct, manages, collects and receives income from the Ada Pritchard Court and Macassa Park apartments on Upper Sherman and Maccassa-Avenues.
Membership:	There are five members on the Housing Company board of whom three are citizen members. The term of office of the citizen board members is indefinite. The term of office of councillors ends with term of City Council.
Nomination Practices:	The City of Hamilton advertises in the Hamilton Spectator Newspaper, requesting a resume and a letter of interest.
Composition or Qualifications:	No specific qualifications have been outlined.
Remuneration:	None.
Contact:	Secretary of the Hamilton Housing Company Limited 71 Main St. W. Hamilton. L8N 3T4 (416)546-2729

Organization:	<u>Hamilton Hydro Electric System</u>
Accountable to:	Autonomous, Self-Sustaining Body
Government Level:	The Corporation of the City of Hamilton/ Federal Government of Canada
Function:	The Hydro Commission deals primarily with Hydro policy, reviews financial statements and looks to other appropriate matters.
Membership:	There are three members on the board of whom one is a citizen member. The term of office of the citizen member is two years in length.
Nomination Practices:	The City of Hamilton advertises in the Hamilton Spectator Newspaper and requests a resume and a letter of interest from its applicants. The Provincial appointee is appointed by Ontario Hydro.
Composition or Qualifications:	No specific qualifications have been requested.
Remuneration:	The Chairman receives $8000.00 per year. The Vice-chairman receives $6000.00 per year. The Commissioner receives $3675.00 per year.
Contact:	Secretary of the Hamilton Hydro Electric System 71 Main St. W. Hamilton. L8N 3T4 (416)522-6611



Organization:	Hamilton Status of Women Sub-Committee
Accountable to:	The Legislation Committee
Government:	The Corporation of the City of Hamilton
Function:	The function of the Sub-Committee is to define, investigate, study and make recommendations to City Council on issues affecting the Status of Women of the City of Hamilton and other matters of social or municipal concern. As well, the Sub-Committee informs citizens of the City of issues affecting the Status of Women and encourages women to participate in all aspects of society.
Membership:	There are sixteen members on the Sub-Committee of whom fourteen are citizen members. The term of office of the members expires with the term of City Council.
Nomination Practices:	The City of Hamilton advertises in the Hamilton Spectator Newspaper and requests a resume and a letter of interest from each applicant.
Composition or Qualifications:	No required discipline or experience has been requested.
Remuneration:	None.
Contact:	Secretary of the Hamilton Status of Women Sub-Committee 71 Main St. W. Hamilton. L8N 3T4 (416)546-3993

Organization:	<u>Hamilton-Scourge Steering Committee</u>
Accountable to:	City Council of Hamilton
Government Level:	The Corporation of the City of Hamilton
Function:	The Steering Committee advises and assists the Council in all matters relating to Hamilton-Scourge project.
Membership:	There are eight members on the Steering Committee of whom three are citizen members. The term of office of the members ends with the term of City Council.
Nominations Practices:	The City of Hamilton advertises in the Hamilton Spectator Newspaper and requests a resume and letter of interest.
Composition or Qualifications:	No specific qualifications have been requested.
Remuneration:	None.
Contact:	Secretary of the Hamilton-Scourge Committee 71 Main St. W. Hamilton. L8N 3T4 (416)546-2752

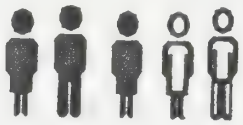


Organization:	<u>Hamilton Veterans' Committee</u>
Accountable to:	Parks and Recreation Committee
Government Level:	Corporation of the City of Hamilton
Function:	The Veterans' Committee act as a liaison between Veterans' Organizations and the Parks and Recreation Committee relative to matters pertaining to the Cenotaph in Gore Park and the Field of Honour in Woodlands Cemetery. The Committee also co-ordinates all Parades in the City of Hamilton involving veterans and deals with all matters directly regarding, or of concern to, veterans.
Membership:	There are six members on the committee of whom two are citizen members. The term of office of the members ends with term of City Council.
Nominations Practices:	Of the citizen members on the Committee, one is the President of the United Council of Veterans, one is the President of a recognized Hamilton Veterans' Club, one is a Veteran elected at large by the United Council of Veterans and the remaining two are war veterans recommended by the first four appointees.
Composition or Qualifications:	All members must be war veterans. The citizen members must hold the positions outlined above to be eligible for appointment.
Remuneration:	None.
Contact:	Secretary of the Hamilton Veterans' Affairs Committee 71 Main St. W. Hamilton. L8N 3T4 (416)546-3994

Organization:	<u>Hess Village Pedestrian Mall Authority</u>
Accountable to:	City Council of Hamilton
Government Level:	The Corporation of the City of Hamilton
Function:	The Authority oversees the costs of establishing a pedestrian mall in the Hess Village. The Authority is responsible for operating, managing and maintaining the mall as well as calculating the costs of providing mall furniture and services.
Membership:	There are five members on the Authority, all of whom are citizen members. The term of office for the members ends with the term of City Council.
Nominations Practices:	The City of Hamilton advertises in the Hamilton Spectator Newspaper and requests a resume and a letter of interest from all applicants.
Composition or Qualifications:	Applicants must be qualified to be elected members of Council and assessed for business assessment in respect of land in the area or a nominee of the corporations so assessed.
Remuneration:	None.
Contact:	Secretary of the Hess Village Pedestrian Mall Authority 71 Main St. W. Hamilton. L8N 3T4

Organization:	<u>Keep Hamilton Clean Citizens' Committee</u>
Accountable to:	City Council of Hamilton
Government Level:	The Corporation of the City of Hamilton
Function:	The Committee reports and/or recommends to the appropriate Standing Committee(s) of City Council on matters with respect to littering, dumping, defacing property by means of illegal postings, graffiti, etc., and generally on keeping Hamilton clean.
Membership:	There are ten members on the Committee of whom nine are citizen members. The Councillor's term ends with the City Council. The term of the citizen members are staggered so that three citizens are appointed annually.
Nomination Practices:	The City of Hamilton advertises in the Hamilton Spectator Newspaper and requests a resume and a letter of interest from each applicant.
Composition or Qualifications:	No specific qualifications have been requested.
Remuneration:	None.
Contact:	Secretary of the Keep Hamilton Clean Citizens' Committee 71 Main St. W. Hamilton. L8N 3T4 (416)546-3920

Organization:	<u>Licensing Committee</u>
Accountable to:	City Council of Hamilton
Government Level:	The Corporation of the City of Hamilton
Function:	The Committee receives licence applications and fees and issues receipts therefore. Another function is to issue and renew licences where in the opinion of the licensing committee the requirements for the issue, renew or transfer of a licence, as the case may be, have been satisfied. As well, the Committee may refuse to issue or renew a licence or approve transfer of a licence where in the opinion of the Licensing Committee, the requirements for the issue, renewal or transfer have not been satisfied. The Committee will also hear applications of those entitled to a hearing on licenses matters and will provide for violation payments out of court wherever possible.
Membership:	There are five members on the Committee of whom two are citizen members. The term of office of the members ends with term of City Council.
Nomination Practices:	The City of Hamilton advertises in the Hamilton Spectator Newspaper. The City requires a resume and a letter of interest from each applicant.
Composition or Qualifications:	No specific requirements have been requested.
Remuneration:	None.
Contact:	Secretary of the Licensing Committee 71 Main St. W. Hamilton. L8N 3T4 (416)546-3993

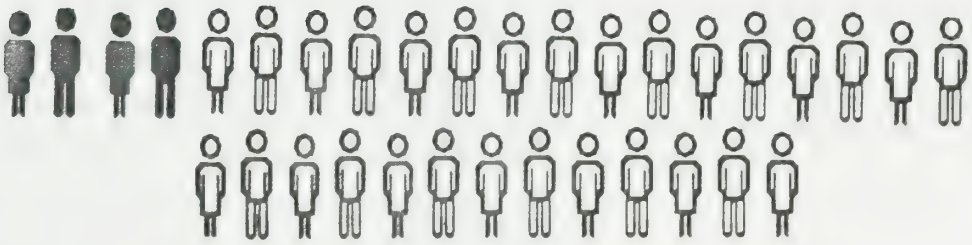


Organization:	Local Architectural Conservation Advisory Committee
Accountable to:	City Council of Hamilton
Government Level:	The Corporation of the City of Hamilton
Function:	The functions of the Authority are to advise City Council on individual buildings and areas of historical significance for designation under the Ontario Heritage Act, to establish and maintain an Inventory of Architecturally and Historically Significant Buildings in Hamilton, to establish a research program and objective criteria for the evaluation of buildings and to provide advice to the City regarding proposed demolition of or inappropriate alterations to worthy heritage properties. Furthermore the Committee provides advice to the City on matters of urban design, neighbourhood planning, and zoning issues where they affect heritage, buildings or areas, Provides advice on strategies for conserving heritage properties or areas, and to provide advice to the City in respect to municipal heritage legislation. The Committee also establishes public education programs on the city's heritage and provides a continuing advisory role for the protection, conservation, regulation and enhancement of all aspects of the city's architectural and natural heritage.
Membership:	There are ten members on the Committee of whom eight are citizen members. The term of office of the members is three years.
Nomination Practices:	The City advertises in the Hamilton Spectator Newspaper and requests a resume and a letter of interest from all applicants.
Composition or Qualifications:	Those applicants with historical and architectural expertise and experience are given priority
Remuneration:	None.
Contact:	Secretary of the Local Architectural Conservation Advisory Committee 71 Main St. W. Hamilton. L8N 3T4 (416)546-3994

Organization:	Mayor's Race Relations Committee
Accountable to:	City Council of Hamilton
Government Level:	The Corporation of the City of Hamilton
Function:	The functions of the Committee are to advise and consult with the Mayor and the City Council on matters involving racial, religious, or ethnic discrimination and equal employment opportunity, to formulate and recommend to the Mayor and Council appropriate policies and strategies, which will reduce tensions and enhance the community, race and ethnic relations' climate in the City, to work actively with the Hamilton-Wentworth Regional Police Department, the Hamilton and Area Boards of Education, and other relevant organizations and institutions to foster a spirit of mutuality, trust and respect amongst the City's visible minorities and other community groups, and to encourage minority and other local groups, both public and private, to engage in programs for the improvement of community relations and the fulfilment of human rights. As well, the Committee initiates and co-ordinates discussions between individuals or groups to lessen tensions, and promote understanding in the community, receives, reviews, acts upon and/or refers, as required, and follows up on complaints of tension, prejudice racism and acts of discrimination, and recommends to the Municipality, programmes to provide equal treatment and employment opportunity, including recruitment, hiring, training, and promotion for visible and other minorities.
Membership:	There are thirty-three members on the committee of whom twenty-nine are citizen members. The term of the members ends with the term of City Council.
Nomination Practices:	The City of Hamilton advertises in the Hamilton Spectator Newspaper, requesting a resume and a letter of interest from each applicant.
Composition or Qualifications:	Preference may be given to minority and ethnic group members.
Remuneration:	None.

Contact:

Secretary of the Mayor's Race Relations Committee
71 Main St. W.
Hamilton. L8N 3T4
(416)546-3993



Organization:	<u>Municipal Non-Profit Housing Corporation</u>
Accountable to :	Planning and Development Committee
Government Level:	The Corporation of the City of Hamilton
Function:	The Corporation was created to provide and operate housing with or without any public space, recreational facilities and commercial space or buildings appropriate thereto primarily for persons of low or modest income at rentals below the current rental market in the area in which the accommodation is located. The Corporation accepts donations, legacies, gifts and bequests to fulfil the housing projects mentioned above. As well, for its stated purpose, the Corporation purchases, leases and otherwise acquires to hold, enjoy, manage, develop, and improve lands and buildings and interests therein.
Membership:	There are fifteen members on the Corporation board of whom six are citizen members. The term of office of the members is three years.
Nomination Practices:	The City of Hamilton advertises in the Hamilton Spectator Newspaper, requesting a resume and a letter of interest from each applicant.
Composition or Qualifications:	No specific qualifications have been requested.
Remuneration:	None.
Contact:	General Manager of the Municipal Non-Profit (Hamilton) Housing Corporation 71 Main St. W. Hamilton. L8N 3T4 (416)546-4604

Organization:	Parking Authority
Accountable to:	City Council of Hamilton
Government:	The Corporation of the City of Hamilton
Function:	The Authority locates,lays out, designs and improves lands building and structures as well as erects buildings or structures for or in connection with the parking of vehicles in or under any land, where such land, buildings or structures have been acquired or designated for such use. The Authority does all things to operate, control and maintain municipal land, buildings or structures where vehicles may be parked and it fixes the rates and charges for the use of municipal parking facilities under its control and such rates and charges shall be of such amount that the revenue therefrom is sufficient to make such facilities self-sustaining. The Parking Authority also has the ability to pass by-laws for the regulation, government and supervision of these municipal lands, buildings and structures. It is also the responsibility of the Authority to employ such technical and clerical staff as is deemed necessary to the efficient operation of the land, buildings and structures as a parking facility.
Membership:	There are three members on the Authority of whom one is a citizen member. The term of office of the members is three years.
Nomination Practices:	The City of Hamilton advertises in the Hamilton Spectator Newspaper, requesting a resume and a letter of interest from each applicant.
Composition or Qualifications:	No specific qualifications have been requested.
Remuneration:	None.
Contact:	General Manager of the Parking Authority of the City of Hamilton 80 Main St. West Hamilton. L8P 1H6 (416)523-7275

Organization:	Parks and Recreational Citizen's Advisory Sub-Committee
Accountable to:	The Parks and Recreation Committee
Government Level:	The Corporation of the City of Hamilton
Function:	The functions of the Advisory Committee are to oversee the implementation schedule of the Culture and Recreation Master Plan, to monitor the short and long term goals and objectives of the Department of Culture and Recreation, to assist in the identification of community trends and issues, to assist in the two-way communication from the Department to the Community-at-large, to recommend park names and to recommend innovative programs and new special events promoting Hamilton. As well, the Advisory Sub-committee acts as a resource for the various ages and interests being served by leisure parks, recreation, cultural services in the City of Hamilton, and to provide recommendations to the Parks and Recreation Committee on matters related to the Arts, Amateur Sports and Recreation, Heritage and Ethnic Populations, Special Populations and Interest Groups, conservation and open space development, communications and marketing and special events programming.
Membership:	There are twelve members on the Committee. Of these, ten are citizen members. the term of office of the members ends with the term of City Council.
Nomination Practices:	The City of Hamilton advertises in the Hamilton Spectator Newspaper, requesting a resume and a letter of interest from each applicant.
Composition or Qualifications:	All the citizen members on the Committee must possess one or more of the following qualifications: Sports-background and experience in various sports Arts-background in multi-art disciplines and current development Heritage-experience in Historical issues and ethnic mosaic Special Populations-working knowledge of special population groups and accessibility

Conservationist/
Horticulturalist-background in open space conservation and development principles
Communication-experience in marketing skills and committee communication

Committee positions would be advertised with consideration being given to the selection reflecting the six set areas listed, and/or a member-at-large with a wide general knowledge in the Culture and Recreation field.

Remuneration: None.

Contact: Secretary of the Parks and Recreation Citizens' Advisory Sub-Committee
71 Main St. W.
Hamilton. L8N 3T4
(416)546-3994

Organization:	<u>Property Standards Committee</u>
Accountable to:	City Council of Hamilton
Government Level:	The Corporation of the City of Hamilton
Function:	The Committee hears appeals received as the result of Orders issued under the Property Standards By-law which prescribes standards for the maintenance and occupancy of property within the City of Hamilton.
Membership:	There are three members, all of whom are citizen members. The term of office of the members is three years.
Nomination Practices:	The City of Hamilton advertises in the Hamilton Spectator Newspaper, requesting a resume and a letter of interest.
Composition or Qualifications:	No specific qualifications have been requested. Knowledge of property laws would be an asset.
Remuneration:	None.
Contact:	Secretary of the Property Standards Committee 71 Main St. W. Hamilton. L8N 3T4 (416)546-2729

Organization:	Hamilton Public Library
Accountable to:	City Council of Hamilton
Government Level:	The Corporation of the City of Hamilton
Function:	The Board of Directors is responsible for the management and control of the Hamilton Public Library System. The Board regulates matters connected with the management of the Library and Library Property.
Membership:	There are eleven members on the Board of whom six are citizen members. The term of office ends with the term of City Council.
Nomination Practices:	The City of Hamilton advertises in the Hamilton Spectator Newspaper, requesting a resume and a letter of interest.
Composition or Qualifications:	No specific qualifications have been requested. Applicant must be a resident of the Hamilton area.
Remuneration:	None.
Contact:	City Clerk's Office 71 Main St. W. Hamilton. L8N 3T4 (416) 546-2700

Committees with Provincial Jurisdiction

As well as Hamilton committees with citizen members, there committees with jurisdiction over all of Ontario which will accept citizen members from across the Province. Though only the names of these committees will be listed here, information regarding the application procedures for nomination to one of these boards can be found at the Cabinet Office, Freedom of Information Office, Legislative Building, Queen's Park, Toronto. It is possible to retrieve the function, composition, term of office, Frequency of meetings and remuneration of each committee from the Government Appointee volumes in the office.

Ministry of Agriculture

Agriculture Licensing and Registration Review Board
Agriculture Rehabilitation and Development Directorate
Agriculture Research Institute of Ontario
Crop Insurance Commission of Ontario
Egg fund Board
Farm Family Advisory Program Board of Directors
Farm Income Stabilization Commission of Ontario
Farm Products Appeal Tribunal
Farm Tax Rebate Appeal Board
Grain Financial Protection Board
Live Stock Financial Protection Board
Live Stock Medical Advisory Committee
Ontario Agriculture Museum Advisory Board
Ontario Agriculture Museum Artifacts Valuation Committee
Ontario Apple Marketing Board
Ontario Cream Producers' Marketing Board
Ontario Crop Insurance Arbitration Board
Ontario Drainage Tribunal
Ontario Family Farm Interest Rate Reduction Appeal Board
Ontario Farm Implements Board
Ontario Farm Products Marketing Commission
Ontario Food Terminal Board
Ontario Grain Corn Council
Ontario Milk Marketing Board
Ontario Pork Industry Improvement Program Advisory Committee
Ontario Stock Yards Board
Processing Potato Financial Protection Board
Processing Vegetable Financial Protection Board
Produce Arbitration Board
Provincial Decision Committee-Ontario Farm Adjustment Assistance Program
Wolf Damage Assessment Board

Ministry of the Attorney General

Advisory Committee of the Public Trustee On Investments
Assessment Review Board
Board of Negotiations
Council of the Association of Professional Engineers of Ontario
Council of the Ontario Association of Architects
Criminal Injuries Compensation Board
Finance Committee
Joint Practice Board
Judicial Council for Provincial Judges
Law Foundation of Ontario
Law Society of Upper Canada
Ontario Law Reform Commission
Ontario Municipal Board
Ontario Provincial Courts Committee
Rules Committee of the Provincial Court (Civil Division)
Rules Committee of the Provincial Court (Family Division)
Rules Committee of the Provincial Offenses Court
Rules Committee of the Supreme and District Courts
Statutory Powers and Procedures Rules Committee

Ministry of Citizenship

Ontario Advisory Council on Multiculturalism and Citizenship
Ontario Human Rights Commission

Ministry of Colleges and Universities

Academic Advisory Committee
Centres of Entrepreneurship Advisory Committee
College Relations Commission
Council of the Ontario College of Art
Ontario Council of Regents for Colleges of Applied Arts and Technology
Ontario Council of University Affairs
Ontario Student Assistance Program Appeal Board
Private Vocational School Review Board
Selection Board (Ontario Graduate Scholarships)
University Research Incentive Fund Selection Committee

Ministry of Community and Social Services

Child and Family Services Review Board
Custody Review Board
Medical Advisory Board-Family Benefits Act
Social Assistance Review Board
Soldiers Aid Commission

Ministry of Consumer and Commercial Relations

Commercial Registration Appeal Tribunal
Liquor Control Board of Ontario
Liquor Licence Board
Motor Vehicles Dealers Compensation Fund Board of Trustees
Ontario Film Review Board
Ontario Racing Commission
Operating Engineers Board of Review
Travel Industry Compensation Fund Board of Trustees

Correctional Services

Board of Parole-Central Region
Board of Parole-Chairman's Office
Board of Parole-West Central Region
Board of Parole-West Region
Minister's Advisory Committee on Correction

Ministry of Culture and Communications

Art Gallery of Ontario Board of Trustees
CJRT-FM Inc.
Conservation Review Board
McMichael Canadian Collection Board of Trustees
Ontario Educational Communications Authority
Ontario Film Development Corporation
Ontario Heritage Foundation
Ontario Historical Studies Series Board of Trustees
Ontario Science Centre Board of Trustees
Ontario Telephone Development Corporation
Ontario Telephone Service Commission
Province of Ontario Council for the Arts
Royal Botanical Gardens Board of Trustees
Royal Ontario Museum Board of Trustees

Disabled Persons

Ontario Advisory Council for Disabled Persons

Ministry of Education

Advisory Council on Special Education
Certificate Review Advisory Committee
Circular 14 Advisory Committee
Council for Franco-Ontarian Education
Education Relations Commission
Language of Instruction Commission of Ontario
Minister's Council on Education Technology
Ontario Institute for Studies in Education
Ontario Special Education (English) Tribunal
Ontario Special Education (French) Tribunal
Planning and Implementation Committee
Provincial Advisory Committee on Evaluation Policies and Practices
Provincial Schools Authority
Teachers Superannuation Commission

Ministry of Energy

Board of Valuation
Ontario Energy Board
Ontario Hydro Board of Directors

Ministry of the Environment

Board of Negotiation
Environmental Appeal Board
Environmental Assessment Board
Environmental Compensation Corporation
Farm Pollution Advisory Committee
Hazardous Waste Advisory Committee
MISA (Municipal/Industrial Strategy for Abatement) Advisory Committee
Ontario Environmental Assessment Advisory Committee
Ontario Waste Management Corporation
Pesticides Advisory Committee
Recycling Advisory Committee

Ministry of Financial Institutions

Commodity Futures Advisory Board
Council of Registered Insurance Brokers of Ontario
Financial Disclosure Advisory Board
Ontario Automobile Insurance Board
Ontario Securities Commission
Ontario Share and Deposit Insurance Corporation
Pension Commission of Ontario
Toronto Futures Exchange Board of Directors

Francophone Affairs

Ontario French Language Service Commission

Ministry of Government Services

Ontario Mortgage Corporation Board of Directors
Provincial Judges Benefits Board

Ministry of Health

Advisory Committee on Genetic Services
Advisory Committee on Multicultural Health
Advisory Committee on Screening for Inherited Diseases in Infants
Alcoholism and Drug Addiction Research Foundation
Alexandra Marine and General Hospital Board of Governors
Board of Directors of Chiropractic
Board of Directors of Drugless Therapy
Board of Directors of Masseurs
Board of Directors of Physiotherapy
Board of Funeral Services
Board of Ophthalmic Dispensers
Board of Radiological Technicians
Board of Regents of Chiropody
Chiropody Review Committee
Chiropractic Review Committee
Clarke Institute of Psychiatry
Community Mental Health Clinic Board of Governors
Council of the Colleges of Nurses of Ontario
Council of the Colleges of Optometrists of Ontario
Council of the Colleges of Physicians and Surgeons of Ontario
Council of the Ontario College of Pharmacists
Council of the Royal College of Dental Surgeons of Ontario

Dental Personnel Selection Committee
Dentistry Review Committee
Denture Therapists Appeal Board
Drug Quality and Therapeutics Committee
Funeral Services Review Board
Governing Board of Dental Technicians
Governing Board of Denture Therapists
Haldimand-Norfolk District Health Council
Halton District Health Council
Healing Arts Radiation Protection Committee
Health Care Systems Research Review Committee
Health Disciplines Board
Health Facilities Appeal Board
Health Protection Appeal Board
Health Research Appeal Board
Health Services Appeal Board
Hospital Appeal Board
Joint Committee on Physicians Compensation for Professional Services
Laboratory Review Board
Lieutenant Governors Board of Review
Medical Eligibility Committee
Medical Personnel Selection Committee
Medical Review Committee
Niagara District Health Council
Nursing Home Review Board
Ontario Board of Examiners in Psychology
Ontario Cancer Institute
Ontario Cancer Treatment and Research Foundation
Ontario Mental Health Foundation
Optometry Review Committee
Professional Services Management Committee
Review Board for Psychiatric Facilities

Ministry of Housing

Building Code Commission
Building Industry Strategy Board
Building Materials Evaluation Committee
Haldimand-Norfolk Regional Housing Authority
Halton Housing Authority
Ontario Housing Corporation Board of Directors
Rent Review Hearing Board
Residential Rental Standards Board
Residential Tenancy Commission

Ministry of Industry, Trade and Technology

Innovation Ontario Corporation Board of Directors
Ontario Centre for Resource Machinery Technology
Ontario Development Corporation
Ontario International Corporation Board of Directors

Ministry of Intergovernmental Affairs

Advisory Council to the order of Ontario
Province of Ontario Medal for Firefighters Bravery Advisory Council
Province of Ontario Medal for Good Citizenship Advisory Council
Province of Ontario Medal for Police Bravery Advisory Council

Ministry of Labour

Advisory Council on Occupational Health and Occupational Safety
Agricultural Industry Advisory Committee
Grievance Settlement Board
Industrial Disease Standards Panel
Industrial Standards Advisory Committee-Fur Industry
Industrial Standards Advisory Committee-Ladies' Dress and Sportswear Industry
Industrial Standards Advisory Committee-Cloak and Suit Industry
Industrial Standards Advisory Committee-Mens' and Boys' Clothing Industry
Labour Management Advisory Committee
Ontario Labour Relations Board
Ontario Public Service Labour Relations Tribunal
Pay Equity Commission of Ontario-Pay Equity Office
Pay Equity Commission of Ontario-Pay Equity Hearing Tribunal
Worker's Compensation Appeals Tribunal
Worker's Compensation Board

Management Board of Cabinet

Civil Service Commission
Ontario Provincial Police Grievance Board
Ontario Provincial Police Negotiating Committee
Public Service Classification Rating Committee
Public Service Grievance Board
Public Service Superannuation Board

Ministry of Municipal Affairs

Canadian National Exhibition Association
Ontario Municipal Employees Retirement Board

Ministry of Natural Resources

Academic and Experience Requirements Committee
Council of the Association of Ontario Land Surveyors
Freshwater Fish Marketing Corporation
Game and Fish Hearing Board
Ontario Fisheries Advisory Council
Ontario Forestry Council
Ontario Geographic Names Board
Provincial Parks Council
Rabies Advisory Committee
Renewable Resource Research Review Board

Ministry of Northern Development and Mines

Geoscience Research Review Committee

Office of the Assembly

Commission on Election Finances

Office of the Premier

Premier's Advisory Committee on Election Resources

Senior Citizens' Advisory Council

Ontario Advisory Council on Senior Citizens

Ministry of Skills Development

Ontario Training Board of Directors

Ministry of the Solicitor General

Advisory Committee on Crime Prevention
Animal Care Review Board
Coroner's Council
Fire Code Commission
Ontario Police Arbitration Committee
Ontario Police Commission

Ministry of Tourism and Recreation

Advisory Committee on Sport, Fitness and Recreation
Ontario Lottery Corporation Board of Directors
Ontario Sports Administrative Centre Inc. Board of Directors
Ontario Trillium Foundation Board of Directors

Ministry of Transportation

License Suspension Appeal Board
Ontario Highway Transport Board

Ministry of Treasury and Economics

Ontario Municipal Improvement Corporation
Stadium Corporation of Ontario Ltd. Board of Directors

Women's Issues

Ontario Advisory Council on Women's Issues

Non-Governmental Committees

Not all committees and advisory boards with citizen members were included in this sourcebook. The reason for this is that many boards are not really government creations, though government members may be included in them. Committees from places such as the civic hospitals are actually private boards which reserve a certain number of positions for government appointees. The role of the government members is to act as a link between the private organizations and the government in order that both are kept abreast of future plans that each is making which will affect the other. The following list is a small compilation of these private boards which fall into the jurisdiction of Hamilton-Wentworth:

Art Gallery of Hamilton

Catholic Children's Aid Society of Hamilton-Wentworth

Family Services of Hamilton Wentworth

Hamilton Civic Hospitals

Hamilton Regional Arts Council

Hamilton Philharmonic Orchestra

Royal Botanical Gardens

United Way

Victorian Order of Nurses

West Lincoln Hospital

The committees listed here all accept citizen members appointed by either the Municipal or the Regional Councils. By sending a resume and a letter of interest to either the city or the region, a Hamilton citizen can apply for one of the reserved government positions on these boards. They are not, however, concerned directly with government decision-making.

APPENDIX - CRITERIA FOR PUBLIC PARTICIPATION

Participation should be a continuous process, just as the planning process is continuous. Environment scanning is a critical element of planning process which is used to routinely provide information on an ongoing basis to community members. Community response to a continuous flow of information on change will often be to examine and consider it, and when appropriate, begin to define a response to it. This active response can result in goal formulation for actions to be taken. The continuous nature of this process should ensure that there are no surprises to the community when changes are being planned.

We therefore recommend:

THAT THE PUBLIC BE PROVIDED WITH PROPER INFORMATION AND NOTIFICATION OF CHANGE IN ORDER TO FACILITATE CONSULTATION WITH PLENTY OF NOTICE AND LEAD TIME.

Participation processes should enable communities to work out their own destiny through a process of organization, planning and action. An effective process requires the broadest possible involvement of affected community members to develop and implement policies properly. To ensure that appropriate opportunities are provided, for consultation to occur, community members themselves should be involved in preparing the participation plan. In this way they specify participation program objectives and can define their own information and public education requirements.

We therefore recommend:

THAT APPROPRIATE OPPORTUNITIES BE PROVIDED THROUGHOUT AND AT THE END OF A PARTICIPATION PROCESS, FOR CONSULTATION TO OCCUR.

In order that a participation process may work successfully a plan for evaluating it must be devised at the outset. The commitment to its evaluation should be written into the objectives of the participation program and specify the events, resources, information and organizational requirements necessary for it to be carried out successfully. This process of evaluating information systems and reporting mechanisms should, throughout the process, be accessible to community members.

We therefore recommend:

THAT REPORTING MECHANISMS BE ESTABLISHED WHICH WILL PROVIDE COMPLETED AND UNBIASED RESULTS OF CONSULTATION.

We live in a society which incorporates community members with a wide range of communication styles and languages. It will be important then to devise participation programs which recognize these different languages and communication needs and account for these in the participation process.

We therefore recommend:

THAT NOTIFICATION BE PROVIDED AND OPPORTUNITIES FOR CONSULTATION BE AVAILABLE IN BOTH OFFICIAL LANGUAGES AND OTHER LANGUAGES WHERE REQUIRED.

Participation programs must provide every individual, who is affected by plans of change, with an equitable opportunity to participate in the planning process. To meet this objective, community members must be involved early in the process. The most vital aspect of a successful enabling structure, beyond these requirements, will be the need for provision of clear but adequate information about the project.

We therefore recommend:

THAT POLICIES AND PROGRAMS BE ACCESSIBLE, CLEAR, CONCISE AND TIMELY.

Citizens must understand how, and believe that their input will be considered and influence - even change decisions. The participation program must serve to identify relevant public concerns and values as well as resolve conflicts which arise out of planned changes. Community members as well as "developers of the project" have a responsibility to identify concerns or conflicts and work towards their resolution.

We therefore recommend:

THAT COMMUNITY MEMBERS BE ENCOURAGED TO DEFINE AND MEET THEIR OWN NEEDS, FREE FROM COERCION AND WITH PROVISION OF APPROPRIATE INFORMATION.

A participation process can be successful in meeting its objectives if the process is fair and reasonable and carries credibility within the community. Government response to community input is crucial and must be honest and

legitimate. All participants must ultimately be sincere in their intent to subscribe to the goals of the process and conduct themselves accordingly. Responsive two way communication must be maintained at all levels of the process and any information concerning the consequences of decisions must be made clear to all involved.

We therefore recommend:

THAT COMMUNITY MEMBERS RECEIVE SUPPORT FROM THE PUBLIC BODY SPONSORING THE PARTICIPATION PROGRAM TO DEVELOP AND USE THEIR OWN EXPERTISE.